



THE LONDON BOROUGH
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DATE: 26 January 2015

To: Members of the
PUBLIC PROTECTION AND SAFETY POLICY DEVELOPMENT AND SCRUTINY COMMITTEE

Councillor Kate Lymer (Chairman)
Councillor Chris Pierce (Vice-Chairman)
Councillors Douglas Auld, Kim Botting, David Cartwright, Peter Fortune,
Tom Philpott, Michael Rutherford and Richard Williams

Non-Voting Co-opted Members –

Terry Belcher, Safer Neighbourhood Board
Derec Craig, Bromley Victim Support
Dr Robert Hadley, Bromley Federation of Residents Associations
Alf Kennedy, Bromley Neighbourhood Watch
Laila Khan, Bromley Youth Council
Grace Stephens, Bromley Youth Council

A meeting of the Public Protection and Safety Policy Development and Scrutiny Committee will be held at Bromley Civic Centre on **TUESDAY 3 FEBRUARY 2015**
AT 7.00 PM

MARK BOWEN
Director of Corporate Services

Copies of the documents referred to below can be obtained from
<http://cds.bromley.gov.uk/>

PART 1 AGENDA

Note for Members: Members are reminded that Officer contact details are shown on each report and Members are welcome to raise questions in advance of the meeting.

STANDARD ITEMS

- 1 APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTE MEMBERS**
- 2 DECLARATIONS OF INTEREST**
- 3 QUESTIONS FROM COUNCILLORS AND MEMBERS OF THE PUBLIC ATTENDING THE MEETING**

In accordance with the Council's Constitution, questions to this Committee must be received in writing 4 working days before the date of the meeting. Therefore please

ensure questions are received by the Democratic Services Team by 5pm on 28th January 2015.

- 4 **MINUTES OF THE PUBLIC PROTECTION AND SAFETY PDS COMMITTEE MEETING HELD ON 2ND DECEMBER 2014** (Pages 1 - 12)
- 5 **MATTERS ARISING** (Pages 13 - 16)
- 6 **CHAIRMAN'S UPDATE**
- 7 **POLICE UPDATE**
- 8 **UPDATE ON THE COMMISSIONING PROCESS**
- 9 **UPDATE FROM THE PORTFOLIO HOLDER FOR PUBLIC PROTECTION AND SAFETY**

HOLDING THE PORTFOLIO HOLDER TO ACCOUNT

- 10 **QUESTIONS TO THE PORTFOLIO HOLDER FROM MEMBERS OF THE PUBLIC AND COUNCILLORS ATTENDING THE MEETING**

In accordance with the Council's Constitution, questions to this Committee must be received in writing 4 working days before the date of the meeting. Therefore please ensure questions are received by the Democratic Services Team by 5pm on the 28th January 2015.

- 11 **QUESTIONS TO THE PORTFOLIO HOLDER FROM THE PPS PDS COMMITTEE**

Members of the Public Protection and Safety PDS Committee are encouraged to ask questions of the Portfolio Holder.

- 12 **PRE-DECISION SCRUTINY OF PORTFOLIO HOLDER REPORTS**

The Public Protection and Safety Portfolio Holder to present scheduled reports for pre-decision scrutiny on matters where he is minded to make decisions.

- a **BUDGET MONITORING 2014/15** (Pages 17 - 24)

- b **CAPITAL PROGRAMME MONITORING - 2ND QUARTER 2014/15** (Pages 25 - 30)

POLICY DEVELOPMENT AND OTHER ITEMS

- 13 **DRAFT BUDGET 2015/16** (Pages 31 - 42)
- 14 **WORK PROGRAMME AND CONTRACTS REGISTER** (Pages 43 - 48)
- 15 **UPDATE ON PPS/PDS VISITS AND DATE OF NEXT MEETING**

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PUBLIC PROTECTION AND SAFETY POLICY DEVELOPMENT AND SCRUTINY COMMITTEE

Minutes of the meeting held at 7.00 pm on 2 December 2014

Present:

Councillor Kate Lymer (Chairman)
Councillor Chris Pierce (Vice-Chairman)
Councillors Douglas Auld, Kim Botting, David Cartwright,
Peter Fortune, Tom Philpott and Michael Rutherford.

Terry Belcher, Dr Robert Hadley, Alf Kennedy and Laila
Khan.

Also Present:

Jan Smith, Nigel Davies, Councillor Tim Stevens J.P. and
Paul Lehane.

STANDARD ITEMS

37 APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTE MEMBERS

Apologies were received from Grace Stephens (Bromley Youth Council).
Apologies were also received from Councillor Richard Williams.
Councillor Mike Rutherford sent apologies for arriving late.

38 DECLARATIONS OF INTEREST

There were no declarations of interest.

39 QUESTIONS FROM COUNCILLORS AND MEMBERS OF THE PUBLIC ATTENDING THE MEETING

There were no questions from Councillors or Members of the Public.

40 MINUTES OF THE PUBLIC PROTECTION AND SAFETY PDS COMMITTEE MEETING HELD ON 1st OCTOBER 2014

The Committee considered the minutes of the meeting of Public Protection
and Safety PDS Committee held on 1st October 2014.

RESOLVED that the minutes of the meeting held on 1st October 2014 be
agreed.

41 MATTERS ARISING

Report CSD 14157

Members considered Matters Arising from previous meetings.

The Chairman enquired if there had been any news concerning the possible commissioning of the Public Protection Portfolio.

The Portfolio Holder answered that progress was slow and ongoing, and so there was little to report other than the Portfolio had gone out to market testing. It was anticipated that an update report may be available mid-2015. The Executive Director of Environment and Community Services informed the Committee that a report concerning possible commissioning of the Portfolio had been presented to the Executive on the 15th October 2014, and that there was going to be a bundled package that would need fine tuning.

Councillor Peter Fortune enquired if the bundling of the contract would involve other Portfolios. It was confirmed that this was likely to be the case, but that it would be Members who would make any final decisions. It was also the case that the Portfolio may end up remaining in house.

Councillor Douglas Auld remarked that eighteen months ago, the Committee had been informed that any commissioning proposals would be undertaken in three stages, and that part of the process would involve referrals to PDS Committees and to the Executive. Councillor Auld expressed concern that this process was not being adhered to, and that the PDS Committee was not being properly informed. Councillor Auld stated that it was time that a presentation was made to the Committee to provide a proper explanation of what was happening. The Chairman and the Portfolio Holder agreed that a presentation should be made to the Public Protection and Safety PDS Committee.

The Portfolio Holder suggested that it would be a good idea to call Councillor Graham Arthur (Portfolio Holder for Resources) and Marc Hume (Director of Renewal and Recreation) to appear before the Public Protection and Safety PDS Committee to inform Members with respect to the commissioning of the Portfolio, and to answer any questions that Members may have.

Councillor Auld informed Members that approximately ten days prior to the meeting of the Committee, he went to visit a department of the council, only to find that there was no-one there. It appeared that their roles had been contracted out. Councillor Auld expressed concern that Councillors were unaware of these developments.

It was agreed that Councillor Arthur and Marc Hume should be called to a future meeting of the Committee to provide an update on the Commissioning process; Councillor Cartwright requested a briefing paper outlining how the commissioning process worked.

It was noted that the Head of Trading Standards had approached MOPAC to see if any funding could be provided to assist with the implementation of the Community Trigger Procedure. Members would be updated in due course.

It was noted that Councillor Cartwright had been updated with respect to byelaws and signage concerning problems with dogs in the Mottingham area. Councillor Cartwright remained hopeful that the Portfolio Holder would release funding in this financial year for signage.

42 CHAIRMAN'S UPDATE

The Chairman updated the Committee as follows:

- a) The Chairman and the Portfolio Holder attended a meeting of the Bromley Youth Council Executive on the 6th November 2014. The BYC provided an update on their two campaigns, one of which was tackling Domestic Abuse.
- b) On the 20th November 2014, the Chairman attended a visit to the police dog training centre at Keston. The Chairman was accompanied by Members of the PPS/PDS Committee and other interested Councillors.
- c) The Chairman reminded the Committee about the MOPAC Roadshow that was scheduled for the 11th December 2014.
- d) Members would be offered the opportunity to visit the new Fire Station in Orpington during January 2015, before it officially opened in March 2015.
- e) There was going to be a CCTV Open day in 2015 organised by Mr Jim McGowan—details to follow.
- f) The next meetings of the Committee were scheduled for February 3rd 2015, and April 8th 2015.

RESOLVED that the Chairman's Update be noted.

43 POLICE UPDATE

The Police Update was provided by the Deputy Borough Commander, Superintendent Parm Sandhu.

The statistical data relating to MOPAC 7 targets was positive. Overall crime was down, and theft and burglary crime figures had reduced. There was however an increase in the number of crimes with injury; non-domestic abuse was up by 23%, and domestic abuse had increased by 15%. It was noted that there had been a change in the way that offences against the person were being reported. Previously, minor assaults against the person would have been classified as "actual bodily harm", but under the new reporting procedures, they were classified as "grievous bodily harm" instead; this had

resulted in an increase in the number of serious offences against the person recorded.

The Deputy Borough Commander informed the Committee that the response time for Bromley Police when dealing with emergency (I) calls, was good. During October 2014, 91.4% of I calls were responded to within the target time, and in November this response time was maintained in 91.8% of calls.

The Deputy Borough Commander advised the Committee that Operation Equinox was currently ongoing; this was an operation to reduce the number of crimes involving injury, and was concentrated in Beckenham Town Centre. The police had resourced one sergeant and six police constables to this task. This was taking place on Friday and Saturday nights, and the police were using a meet and greet policy. Additionally, many of the licensing establishments had employed extra stewards at key times to aid dispersal and to encourage the public to leave promptly in taxis. Street Pastors were also being used to help diffuse situations.

The Committee were informed that Operation "Bumble Bee" was also in operation, and that this was an initiative designed to reduce burglary. One sergeant and four police constables had been allocated to this task, supported by the Territorial Support Group. There had been a spate of robberies recently at various Tesco Express sites in Bromley, Kent and Croydon. Two offenders had now been arrested and charged with ten offences.

Councillor Botting enquired why the burglary rates had dropped. The Deputy Borough Commander responded that this was due to a variety of reasons, including better intelligence, the use of marked cars, the use of a dedicated burglary car, and secondary investigations by CID. Also, more offenders were being caught and were being kept in custody for longer.

The Committee heard that the recent evacuation of the INTU shopping centre in Bromley, was caused by a suspicious van parked in a staff parking area. It transpired that the vehicle belonged to a painter and decorator, and that was why there were barrels and wires observable in the vehicle. The evacuation of the centre had taken forty five minutes, and the Deputy Borough Commander was pleased with that. Councillor Cartwright expressed his congratulations to the police for a speedy and efficient evacuation.

Councillor Auld asked what the current levels of police staffing were. The Deputy Borough Commander answered that staffing levels were currently four hundred and eighty six, compared with a recommended level of four hundred and fifty nine under the London Policing Model; this included all staff.

Councillor Philpott queried if there were any problems with the police accessing vehicles; the Deputy Borough Commander assured the Committee that there were no issues concerning police vehicles. The Deputy Borough Commander further informed the Committee that there had been an increase in domestic violence cases being reported. The police were now using body

worn video equipment which had resulted in a 30% increase in guilty pleas, which was the highest increase in the MET.

The Chairman enquired if better lines of communication had been set up with UKBA. The Executive Director of Environment and Community Services informed the Committee that high level assurances had been received from UKBA that past problems would not be repeated.

RESOLVED that the Police Update be noted.

HOLDING THE PORTFOLIO HOLDER TO ACCOUNT

44 QUESTIONS TO THE PORTFOLIO HOLDER FROM MEMBERS OF THE PUBLIC AND COUNCILLORS ATTENDING THE MEETING

There were no questions from Councillors or Members of the Public.

45 QUESTIONS TO THE PORTFOLIO HOLDER FROM THE PPS PDS COMMITTEE

Two questions were received from the Vice Chairman.

“Can the Portfolio Holder please expand upon plans to combat fly tipping and rubbish dumping in the borough, especially in the countryside lanes in the East and North East of the Cray Valley East Ward.”

The Portfolio Holder answered that LBB were working with Security Companies to combat these issues, and that various means, including covert camera work, was being employed. The resources were available, and a prosecution was due shortly.

“Can the Portfolio Holder please explain what powers LBB has to enforce Responsible Social Landlords to clear fly tipping and rubbish from communal areas, open spaces and garages on the land for which they have responsibility”.

It was clarified to the Committee that LBB did have powers depending on the circumstances. LBB could take action if fly tipping was causing nuisance and or harbourage for rats.

RESOLVED that the questions to the Portfolio Holder from the Vice Chairman be noted.

46 VERBAL UPDATE FROM THE PORTFOLIO HOLDER

The Portfolio Holder informed the Committee that the dog contracts had been extended by six months. The Portfolio Holder updated the Committee with respect to gaps in LBB's CCTV network in the vicinity of the Odeon Cinema in

Bromley. It was now the case that this issue had been resolved with the installation of three CCTV cameras covering the Hill Car Park near the cinema. These had been installed at a good price, and were covering an area that was a known black spot for gangs.

The Portfolio Holder updated the Committee with respect to initiatives taken to combat fly tipping. These involved placing tracking devices on lorries, the covert placement of cameras, and intelligence led investigations. A prosecution was due shortly, which would be publicised as a deterrent.

The Portfolio Holder appraised the Committee concerning the issue of gangs in Bromley. Bromley had previously been gang free, but in recent months had been suffering from the placement of “gang nominals” in the Borough. The Portfolio Holder felt that the correct protocols were not being adhered to by other boroughs. Gangs had now been identified in Penge, the Crays and Mottingham, and the Portfolio Holder had recently attended a Gangs Review meeting. It was the case that other boroughs had been placing gang nominals in Bromley without informing LBB or the police. LBB had written to the offending Boroughs to complain.

The placement of gang nominals in Bromley seemed to be correlated to an increase in crime levels in the Borough. One of the main gangs identified was the “Bromley South Cartel” also known as “The Murder Squad.” Links with gangs in Bromley schools had been identified, and there were concerns about grooming. It was now the case that Bromley was an emerging gang borough, but LBB and Bromley Police were determined to do all that they could to prevent this from worsening, and to look at what measures could be adopted to reverse this trend. This was an issue that the Executive would be looking into as a priority.

The Portfolio Holder advised the Committee that an approach was going to be made to MOPAC to release funding that could be used to help tackle the gangs problem in Bromley.

Councillor Fortune asked:

- What was the process for “dumping” gang nominals in Bromley?
- What constituted a Gang?
- What was the social composition of the Bromley South Cartel?

The Portfolio Holder answered that the gang nominals were placed in LBB by other local authority housing services, by probation services, and by designated gang units. The placements would normally be to a Registered Social Landlord, which in LBB’s case would usually be Affinity Sutton. It was often the case that LBB would not be told about these placements. The Portfolio Holder felt that it was important in such cases for Affinity Sutton to remind the families of those placed under this programme, that they had social responsibilities with respect to their tenancies and behaviour, and that they may lose their tenancies if they were found guilty of anti-social behaviour.

Jan Smith (Youth Programme Manager) advised that the placements were private arrangements, but that protocols existed, and LBB should be informed.

The Portfolio Holder explained that the Bromley South Cartel consisted of members aged between thirteen and twenty. It appeared that there were links with Bromley Schools, and that schools were being targeted for new members.

The Youth Programme Manager advised that the police had a very defined definition of what constituted a gang:

- The individuals would identify themselves as belonging to a gang
- The individuals would be “tagged” and recognisable to each other
- They were organised and held meetings
- They had criminal intent
- They had a command and control structure

The Portfolio Holder concluded by stating that LBB would be writing to every council leader in London in an attempt to reduce the number of gang nominals being placed in Bromley.

RESOLVED:

(1) that the update from the Portfolio Holder be noted

(2) that MOPAC be approached for funding to deal with the issues connected with gangs in Bromley

(3) that the Portfolio Holder and the Leader write to other local authorities in an attempt to reduce the number of placements of “gang nominals” in Bromley.

47 UPDATE OF THE MEETING OF THE SAFER BROMLEY PARTNERSHIP STRATEGIC GROUP

It was noted that the Safer Bromley Partnership Strategic Group last met on the 30th September 2014. A high number of apologies were received and so the attendance was low.

The Portfolio Holder informed Members that the MOPAC Roadshow was scheduled for the 11th December 2014, commencing at 6.30pm, and ending at 8.00pm. The Panel would consist of the Deputy Mayor for Policing, Stephen Greenhalgh, Assistant Commissioner Helen King, and Mr Chris Hafford, the Borough Commander for Bromley Police.

An update was provided on Operation Crystal, piloted by Mr Peter Sibley (ASB Co-ordinator). The Committee heard that ASB offenders were being targeted on the Groves Estate in Penge, and in selected areas in Mottingham, and the Crays. The Portfolio Holder felt that there had been a rise in the

confidence of the local population as a result of this activity. Work undertaken included:

- a. removal of rubbish
- b. removal of cars
- c. police raids
- d. areas cleaned

Work had also been undertaken with Registered Social Landlords to remind tenants that anti-social behaviour would not be tolerated, and that such behaviour may result in a loss of tenancy.

The Portfolio Holder felt that Operation Crystal had been very successful.

A short update was provided by Chief Inspector David Tait concerning the Safer Neighbourhood Review, and the Portfolio Holder gave an update on the Safer Neighbourhood Board Crime Summit. This had been a well-attended event with ninety attendees.

Bromley Healthcare advised on smoking cessation activities and the opportunities for partnership working in the area of Child Sexual Exploitation.

A discussion was held regarding the Community Trigger and Bromley Council's preparation for its launch. It was felt that the Borough was in a strong position to meet this demand because of LBB's ASB processes, but it was anticipated that this would mean an increase in workload and in responsibility for LBB.

Councillor Kim Botting praised Sam Littley from Affinity Sutton, and Peter Sibley, for obtaining three eviction notices against the perpetrators of ASB in Saltwood Close, Orpington.

RESOLVED that the Safer Bromley Partnership Strategic Group Update be noted.

48 VERBAL UPDATE FROM THE EXECUTIVE DIRECTOR OF ENVIRONMENT AND COMMUNITY SERVICES

No update was required.

49 PRESENTATION ON AREA OF WORK--PAUL LEHANE

A presentation was given to the Committee by Dr Paul Lehane JP (Head of Service for Food, Licensing, Safety, and Emergency Planning).

The presentation encompassed the following areas:

- Food Safety
- Licensing

- Health and Safety
- Corporate Safety
- Emergency Planning

Councillor Peter Fortune enquired if LBB was in a position to provide emergency planning training to other boroughs. Dr Lehane replied that LBB were not in a position to facilitate this currently.

Councillor Cartwright asked if Mr James Cook (Emergency Planning and Corporate Resilience Manager) held meetings with the Borough Commander. Dr Lehane responded that Mr Cook did meet with the Borough Commander at the Borough Resilience Forum.

Councillor Botting enquired if food premises were closed immediately in certain circumstances. Dr Lehane responded that in some cases where conditions were particularly bad, a food business could be closed immediately by a Food Safety Officer who served an emergency hygiene prohibition notice on the business to effect the closure. The Food Safety Officer must apply within three days to the Magistrates Court for a court order confirming the closure. The main areas where these problems seemed to be concentrated were Penge, Anerley and Mottingham.

RESOLVED that the contents of the presentation be noted.

A) BUDGET MONITORING 2014/15

Report FSD14074

Councillor Auld raised two questions concerning the Mortuary and Coroners Service as outlined in Appendix 1 of the report. Councillor Auld asked if the delayed budget reports from LBB Croydon had now been released, and why the new mortuary contract had not been finalised.

The Executive Director of Environmental and Community Services agreed to look into both issues, and to update the Committee in due course.

The Committee noted that there was currently an underspend of £35,000 within the Community Safety Budget.

RESOLVED that:

(1) the latest 2014/15 budget projection for the Public Protection and Safety Portfolio be endorsed

(2) the progress of the implementation of the targeted Neighbourhood Activity Project be noted

(3) the Executive Director of Environmental and Community Services update the Committee in due course concerning the delayed budget report from LBB Croydon, and the new mortuary contact with the Princess Royal University Hospital.

**50 PORTFOLIO PLAN UPDATE AND ENFORCEMENT ACTIVITY--
APRIL 2014--SEPTEMBER 2014**

Report ES14102

Councillor Douglas Auld was pleased to note the successful number of prosecutions and costs associated with offences under the Environmental Protection Act 1990. It was noted that the costs would be awarded to LBB.

Councillor Peter Fortune was disappointed to note that fly tipping fines were low, and felt that magistrates did not understand the local authority costs involved. The Committee were informed that the council could issue fixed penalty notices as an alternative to court action.

RESOLVED that:

(1) the contents of the report be noted

(2) the Committee agree to receive further reports every six months, on the activity relating to the Portfolio Plan and enforcement under delegated powers.

**51 SUMMER DIVERSIONARY ACTIVITIES 2014: END OF
PROGRAMME**

Report ES14105

The Youth Programme Manager and the Portfolio Holder updated the Committee on the Summer Diversionary Activities 2014 report.

Financial:

- a) Affinity Sutton had donated £5,000.
- b) LBB had contributed £35,000.
- c) Weight Watchers had donated £225.
- d) Tesco had donated £100.00
- e) The ice cream vendor contributed £1500.

The Committee heard that the activities overall were successful, but there was a two week period when the programme was affected adversely by wet weather. The most successful event was probably the activity in Norman Park when 942 attendees were recorded. Two "Special Saturdays" had been planned, incorporating a film showing on one Saturday, and a "silent disco" on the other Saturday. Both of these events suffered from a disappointingly low

attendance. Going forward, Youth Services would be looking at ways of increasing partnership working, reducing costs, and generating revenue.

Councillor Cartwright asked if the Youth Services employed demographic targeting before deciding where to hold summer diversionary events. The Youth Service Manager responded that this was indeed the case, and that risk assessments were also undertaken. Councillor Pierce was pleased to see young people from a diverse range of backgrounds participating in activities, and felt that the programme of events encouraged community spirit.

The Portfolio Holder was pleased that young people between the ages of 11-13 were engaging. The Portfolio Holder was pleased with the involvement of Bromley Healthcare, and was keen for Public Health and the police to engage in the events. It was a huge opportunity for information gathering and sharing.

The Committee heard that the use of Facebook was a powerful tool for marketing and for assessing feedback; the use of Twitter required developing.

RESOLVED that the Summer Diversionary Activities 2014-End of Programme Report be noted.

52 WORK PROGRAMME AND CONTRACTS REGISTER

Report CSD14156

The Committee noted the Work Programme and Contracts Register report.

An updated version of the report was tabled at the meeting which informed that a joint meeting was planned with the Education PDS Committee on the 3rd February 2015. This was so that both Committees could discuss the proposed merger of Youth Services, the Youth Offending Team, and the Bromley Education Business Partnership.

The new extension dates for the dog contracts were also noted.

RESOLVED that the Work Programme and Contracts Register be noted.

53 VISITS AND DATE OF THE NEXT MEETING

The Committee heard that the visit to the Police Dog Training Centre at Keston was enjoyable and informative.

A visit would be arranged to the new Fire Station at Orpington in January 2015, prior to the official opening.

A visit was also going to be arranged to the Emergency Planning Centre in Merton during February 2015.

The next meeting of the Committee would be on the 3rd February 2015.

The Meeting ended at 9.30 pm

Chairman

Report No.
CSD 15008

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: Public Protection and Safety PDS Committee

Date: 3rd February 2015

Decision Type: Non Urgent Non Executive Non Key

Title: **MATTERS ARISING**

Contact Officer: Steve Wood, Democratic Services Officer
Tel: 020 8313 4316 E-mail: stephen.wood@bromley.gov.uk

Chief Officer: Mark Bowen, Director of Corporate Services

Ward: N/A

1. Reason for report

1.1 **Appendix A** updates Members on matters arising from previous meetings.

2. RECOMMENDATION

2.1 The Committee is asked to review progress on matters arising from previous meetings.

Non-Applicable Sections:	Policy/Financial/Legal/Personnel
Background Documents: (Access via Contact Officer)	Previous Matters Arising reports and Minutes of meetings. Previous Agenda Document.

Corporate Policy

1. Policy Status: Existing Policy
 2. BBB Priority: Excellent Council
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Financial

1. Cost of proposal: No Cost
 2. Ongoing costs: Not Applicable
 3. Budget head/performance centre: Democratic Services
 4. Total current budget for this head: £367,636
 5. Source of funding: 2014/15 revenue budget
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Staff

1. Number of staff (current and additional): 10 posts (8.75fte)
 2. If from existing staff resources, number of staff hours: Completion of "Matters Arising" Reports for PP&S PDS meetings can take up to a few hours per meeting.
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Legal

1. Legal Requirement: None
 2. Call-in: Not Applicable
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Customer Impact

1. Estimated number of users/beneficiaries (current and projected): This report is intended primarily for Members of the Public Protection and Safety PDS Committee.
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Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments: N/A

<u>Minute Number/Title</u>	<u>Matters Arising</u>	<u>Update</u>
17th June 2014. Minute 8. Police Update.	The Chairman asked the Borough Commander to clarify what had happened to the mobile police unit at the Maudsley Hospital.	Update to be provided by the Borough Commander in the Police Update.
17th June 2014. Minute 12-Report FSD14033-Budget Monitoring.	It was noted in the Budget Monitoring report that there was an underspend of £95,000 with respect to the Targeted Neighbourhood Activity Project. It was stated that a report on the allocation of this funding would be brought to the Committee in due course.	Update to be provided in due course concerning the projects that the underspend will be allocated to.
1st October 2014 Minute 29 ASB, Crime and Policing Act 2014.	It was agreed that resources be procured to administer the Community Trigger procedure, and that work be commenced on the LBB Community Trigger Document. It was also suggested that MOPAC be approached for funding.	Update to be provided by Rob Vale. .
1st October 2014 Minute 29 ASB, Crime and Policing Act 2014.	The Community Remedy Document was a police function, and it would be the task of the police to draft a Community Remedy Document for Bromley.	Rob Vale to update the Committee
1st October 2014 Minute 30 Verbal Update on Environmental Protection.	The Committee were informed that investigations were ongoing to deal with the problem of rats in the parks.	Update pending.
1st October 2014 Minute 31 Summer Activities Update.	It was agreed that an investigation take place to establish what could be done to increase external financial donations for Summer 2015.	Update to be provided from Paul King or Jan Smith.
2nd December 2014 Minute 41-Matters Arising.	Update on the commissioning of the Public Protection Portfolio. Committee agreed that a formal update should be provided to Members, possibly from Marc Hume and Councillor Arthur. Cllr Cartwright requested a briefing document outlining the commissioning process.	Update to be provided at the meeting on 03/02/15. Cllr Cartwright has been provided with a briefing document relating to the commissioning process
2nd December 2014	Members would be offered the	LFB have suggested that the visit would

Chairman's Update Minute 42 (d).	opportunity to visit the new Fire Station in Orpington in January 2015.	be more appropriate for March 2015. Awaiting new date from LFB.
2nd December 2014 Chairman's Update Minute 42 (e).	There was going to be a CCTV Open Day in 2015 organised by Mr Jim McGowan	Details to be confirmed.
2nd December 2014 Verbal Update from the Portfolio Holder Minute 46.	It was agreed that MOPAC be approached for funding to deal with issues connected with gangs in Bromley.	Update to be provided by the Portfolio Holder.
2nd December 2014 Minutes on Budget Monitoring.	A Member queried if the delayed budget reports from LB Croydon had been released, and why the new Mortuary Contract had not been finalised.	Update to be provided by the Executive Director of Environmental and Community Services.
Future Visits/Presentations to the Committee.	It was agreed that a visit be arranged to the Emergency Planning Centre in Merton.	This has been arranged for the 19 th February 2015.

Report No.
FSD15006

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: Public Protection and Safety Portfolio Holder

For Pre-decision scrutiny by the Public Protection & Safety PDS Committee on

Date: 3rd February 2015

Decision Type: Non-Urgent Non-Key

Title: **BUDGET MONITORING 2014/15**

Contact Officer: Claire Martin, Head of Finance
Tel: 020 8313 4286 E-mail: claire.martin@bromley.gov.uk

Chief Officer: Nigel Davies, Executive Director of Environmental and Community Services

Ward: Boroughwide

1. Reason for report

This report provides an update of the latest budget monitoring position for 2014/15 for the Public Protection and Safety Portfolio based on expenditure and activity levels up to 30th November 2014. This shows an underspend of £35k.

It reports the level of expenditure and progress with the implementation of the selected project within the Member Priority Initiatives and provides details of the latest expenditure within the Community Safety Budget as set out in Appendix 3.

2. **RECOMMENDATION(S)**

2.1 The Portfolio Holder is requested to:

2.1.1 Endorse the latest 2014/15 budget projection for the Public Protection and Safety Portfolio.

2.1.2 Note the progress of the implementation of the Targeted Neighbourhood Activity project.

2.2 The PDS Committee is asked to comment on the allocation of Community Safety expenditure as set out in Appendix 3.

Corporate Policy

1. Policy Status: Existing Policy: Sound financial management
 2. BBB Priority: Excellent Council
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Financial

1. Cost of proposal: Not Applicable
 2. Ongoing costs: Recurring Cost
 3. Budget head/performance centre: Public Protection & Safety Portfolio Budgets and earmarked reserve for Members Priority Initiatives
 4. Total current budget for this head: £2.629m and £150k
 5. Source of funding: Existing revenue budgets 2014/15 and the earmarked reserve for Member Priority Initiatives
-

Staff

1. Number of staff (current and additional): 57.33 ftes
 2. If from existing staff resources, number of staff hours: N/A
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Legal

1. Legal Requirement: Statutory Requirement: The statutory duties relating to financial reporting are covered within the Local Government Act 1972; the Local Government Finance Act 1998; the Accounts and Audit Regulations 1996; the Local Government Act 2000 and the Local Government Act 2002
 2. Call-in: Applicable
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): The services covered in this report affect all Council Taxpayers, Business Ratepayers, those who owe general income to the Council, all staff, Members and Pensioners.
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments:

3. COMMENTARY

- 3.1 The 2014/15 projected outturn is detailed in Appendix 1, with a forecast of projected spend for each division compared to the latest approved budget and identifies in full the reason for any variances.
- 3.2 Costs attributable to individual services have been classified as “controllable” and “non-controllable” in Appendix 1. Budget holders have full responsibility for those budgets classified as “controllable” as any variations relate to those factors over which the budget holder has, in general, direct control. “Non-controllable” budgets are those which are managed outside of individual budget holder’s service and, as such, cannot be directly influenced by the budget holder in the shorter term. These include, for example, building maintenance costs and property rents which are managed by the Property Division but are allocated within individual departmental/portfolio budgets to reflect the full cost of the service. As such, any variations arising are shown as “non-controllable” within services but “controllable” within the Resources Portfolio. Other examples include cross departmental recharges and capital financing costs. This approach, which is reflected in financial monitoring reports to budget holders, should ensure clearer accountability by identifying variations within the service that controls financial performance. Members should specifically refer to the “controllable” budget variations relating to portfolios in considering financial performance. These variations will include the costs related to the recession.
- 3.3 Council on 26th March 2012 approved the setting aside of £2,260k in an earmarked reserve for Member Priority Initiatives. The Public and Protection and Safety Portfolio is responsible for the delivery of one of the projects – Targeted Neighbourhood Activity with an allocation of £150k.
- 3.4 Appendix 2 has the details of the progress of this scheme.
- 3.5 Within the 2014/15 Community Safety Budget there are a number of budgets that are subject to Portfolio Holder authorisation and for information these budgets are listed below: -

Expenditure requiring Portfolio Holder approval

	2014/15 Budget £	Allocation Agreed to Date £	Current Bids £	Balance of Budget Unallocated £
Portfolio Holder Initiative Fund Grants	51,930	16,916	18,122	16,892
Youth Diversion Expenditure	48,250	48,180	0	70
	100,180	65,096	18,122	16,962

4. POLICY IMPLICATIONS

- 4.1 The Resources Portfolio Plan includes the aim of effective monitoring and control of expenditure within budget and includes the target that each service department will spend within its own budget.
- 4.2 Bromley’s Best Value Performance Plan “Making a Difference” refers to the Council’s intention to remain amongst the lowest Council Tax levels in outer London and the importance of greater focus on priorities.
- 4.3 The four year financial forecast report highlights the financial pressures facing the Council. It remains imperative that strict budgetary control continues to be exercised in 2014/15 to minimise the risk of compounding financial pressures in future years.
- 4.4 Chief Officers and Departmental Heads of Finance are continuing to place emphasis on the need for strict compliance with the Council’s budgetary control and monitoring arrangements.

5. FINANCIAL IMPLICATIONS

- 5.1 The latest projections from managers show that there is a projected underspend of £35k expected for the Public Protection and Safety Portfolio for 2014/15.
- 5.2 The projected variance has arisen due to in year vacancies Cr £18k, a reduction in the number of stray dogs being kept in kennels Cr £10k and other minor variations totalling Cr £7k.
- 5.3 Appendix 2 shows that an amount of £150k has been spent/committed for the Targeted Neighbourhood Activity project.
- 5.4 To date, a total of £65,096 has been committed/spent from the community safety budgets as detailed in Appendix 3, leaving an unspent balance of £35,084. Bids totalling £18,122 for height barriers in parks and the Purple Flag scheme have been submitted, to be considered by the Portfolio Holder.

Non-Applicable Sections:	Legal, Personnel
Background Documents: (Access via Contact Officer)	2014/15 budget monitoring files within ECS finance section

Public Protection & Safety Portfolio Budget Monitoring Summary as at 30th November 2014

2013/14 Outturn £'000	Division Service Areas	2014/15 Original Budget £'000	2014/15 Latest Approved £'000	2014/15 Projected Outturn £'000	Variation £'000	Notes	Variation Last Reported £'000	Full Year Effect £'000
432	Public Protection Community Safety	313	306	306	0		0	0
322	Mortuary & Coroners Service	348	348	348	0	1	0	0
1,780	Public Protection	1,865	1,875	1,840	Cr 35	2	0	0
2,534	TOTAL CONTROLLABLE FOR PPS	2,526	2,529	2,494	Cr 35		0	0
191	TOTAL NON CONTROLLABLE	6	6	6	0		0	0
281	TOTAL EXCLUDED RECHARGES	94	94	94	0		0	0
3,006	PORTFOLIO TOTAL	2,626	2,629	2,594	Cr 35		0	0

Reconciliation of Latest Approved Budget £'000

Original Budget 2014/15	2,626
Allocation of Merit Awards	3
Latest Approved Budget for 2014/15	<u>2,629</u>

REASONS FOR VARIATIONS**1. Mortuary and Coroners Service £0k**

There is no overall variation projected based on information received to date. Payment for 2014/15 has now been made based on estimated costs for the year. Provision has been made for a potential adjustment at the financial year end to reflect the actual costs that will be supplied by Croydon, who administer the service on behalf of a consortium of four local authorities. The new contract for the Mortuary at Princess Royal University Hospital has not yet been finalised. There is no variation projected on this budget at present, however the new contract will fluctuate with numbers compared to the existing set price contract.

2. Public Protection Cr £35k

There is likely to be a net surplus of around £35k within Public Protection. £18k is as a result of underspends on Employee costs, due to vacancies including that of the CCTV manager and £7k from minor projected variations on Supplies and Services. Although there are some minor variations on income to date but as the bulk of the licence fee income is not due until the second half year, no variation is projected.

The number of dogs being kept in kennels and associated medical costs have been less than expected, Cr £10k. This figure could be as high as Cr £30k depending on the activity during the winter months.

Summary of variations within Public Protection:

	£'000
Variations within employee costs	Cr 18
Net variations on Supplies and Services	Cr 7
Stray dogs kennelling contract	Cr 10
Total variation for Public Protection	Cr 35

Waiver of Financial Regulations:

The Council's Contract Procedure Rules state that where the value of a contract exceeds £50k and is to be exempted from the normal requirement to obtain competitive quotations, the Chief Officer has to obtain the agreement of the Director of Resources and Finance Director and (where over £100,000) approval of the Portfolio Holder, and report use of this exemption to Audit Sub committee bi-annually. Since the last report to the Executive, the following waiver has been actioned:

- Manned Covert Surveillance - Covert Security Solutions (CSS) £60k
- Kennelling and Statutory Services for stray and abandoned dogs - Woodland Animal Care Ltd / SDK Ltd £161k

Virements Approved to date under Director's Delegated Powers

Details of virements actioned by Chief Officers under delegated authority under the Financial Regulations "Scheme of Virement" will be included in financial monitoring reports to the Portfolio Holder. Since the last report to Executive, no virements have been actioned.

Analysis of Members' Initiatives - Earmarked Reserves @ 30 November 2014

Item	Divison / Service Area	Responsible Officer	Allocation £'000	Spend To Date £'000	Commitments £'000	Total Spend & Commitments £'000	Balance Available £'000	Comments on Progress of Scheme
Targetted Neighbourhood Activity	PPS - Public Health Complaints & Anti-Social Behaviour	Jim McGowan	150	52	98	150	0	Activities progressing as per agreed proposals.
TOTAL			150	52	98	150	0	

Portfolio Holder Funds 2014/15

	Budget Allocation £	Actual Spend £	C'mitmnts To date £	Current Bids £	Budget Balance £
Portfolio Holder Fund Grants (£51,930)					
Puple Flag Scheme		2,200	0		
Operation Condor		2,000	0		
Adult Safeguarding - rogues & scams		1,216	0		
Safer Bromley News		5,000	0		
Barriers Mottingham Recreation Ground		5,000	0		
Trading Standards covert camera equipment		1,500	0		
Purple Flag Scheme - part 2		0	0	3,122	
Height Barriers in Parks		0	0	15,000	
	51,930	16,916	0	18,122	16,892
Youth Diversion Expenditure (£48,250)					
Coney Hall Skateboard Facility		6,000	0		
Summer Activity Fund		36,000	0		
Boxing 4 Schools		0	3,000		
Junior Citizen Scheme supplies		0	1,980		
junior citizen scheme contributions		0	1,200		
	48,250	42,000	6,180	0	70
Total Portfolio Holder's Grants 2014/15	100,180	58,916	6,180	18,122	16,962

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Report No.
FSD14088

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: PUBLIC PROTECTION & SAFETY PORTFOLIO HOLDER

Date: For pre-decision scrutiny by the Public Protection & Safety PDS
Committee on 3rd February 2015

Decision Type: Non-Urgent Non-Executive Non-Key

Title: CAPITAL PROGRAMME MONITORING - 2ND QUARTER 2014/15

Contact Officer: Martin Reeves, Principal Accountant
Tel: 020 8313 4291 E-mail: martin.reeves@bromley.gov.uk

Chief Officer: Director of Finance

Ward: (All Wards);

1. Reason for report

On 26th November 2014, the Executive received the 2nd quarterly capital monitoring report for 2014/15. No changes has been made to the Capital Programme for the four year period 2014/15 to 2017/18 as highlighted in paragraph 3.1. The programme for this portfolio is set out in Appendix A, and detailed comments on scheme progress as at the end of the first half of 2014/15 are shown in Appendix B.

2. **RECOMMENDATION(S)**

The Portfolio Holder is asked to note the Capital Programme agreed by the Executive in November.

Corporate Policy

1. Policy Status: Existing Policy: Capital Programme monitoring is part of the planning and review process for all services. Capital schemes help to maintain and improve the quality of life in the borough. Affective asset management planning (AMP) is a crucial corporate activity if a local authority is to achieve its corporate and service aims and objectives and deliver its services. The Council continuously reviews its property assets and service users are regularly asked to justify their continued use of the property. For each of our portfolios and service priorities, we review our main aims and outcomes through the AMP process and identify those that require the use of capital assets. Our primary concern is to ensure that capital investment provides value for money and matches the Council's overall priorities as set out in the Community Plan and in "Building a Better Bromley". The capital review process requires Council Directors to ensure that bids for capital investment provide value for money and match Council plans and priorities.
 2. BBB Priority: Excellent Council; Safer Bromley
-

Financial

1. Cost of proposal: No overall change over the 4 years 2014/15 to 2017/18
 2. Ongoing costs: Not Applicable
 3. Budget head/performance centre: Capital Programme
 4. Total current budget for this head: £340k for the PP&S Portfolio over five years 2014/15 to 2017/18
 5. Source of funding: Capital grants, capital receipts and earmarked revenue contributions
-

Staff

1. Number of staff (current and additional): 1 fte
 2. If from existing staff resources, number of staff hours: 36 hours per week
-

Legal

1. Legal Requirement: Non-Statutory - Government Guidance
 2. Call-in: Not Applicable
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): N/A
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? No
2. Summary of Ward Councillors comments: N/A

3. COMMENTARY

Capital Monitoring – variations agreed by the Executive on 26th November 2014

3.1 A revised Capital Programme was approved by the Executive in November, following a detailed monitoring exercise carried out after the 2nd quarter of 2014/15. The base position was the revised programme approved by the Executive on 16th July 2014. There are no changes on schemes in the PP&S Programme. The Programme for the PP&S Portfolio is attached as Appendix A. Appendix B shows actual spend against budget at the end of the first half of 2014/15, together with detailed comment.

	2014/15	2015/16	2016/17	2017/18	TOTAL 2014/15 to 2017/18
	£000	£000	£000	£000	£000
Programme approved by Executive 16/07/14	320	20	0	0	340
Total PP&S Programme approved by Executive 26/11/14	320	20	0	0	340

Post-Completion Reports

3.2 Under approved Capital Programme procedures, capital schemes should be subject to a post-completion review within one year of completion. Following the major slippage of expenditure at the end of 2010/11, Members confirmed the importance of these as part of the overall capital monitoring framework. These reviews should compare actual expenditure against budget and evaluate the achievement of the scheme's non-financial objectives. A post-completion report on the CCTV control room scheme will be reported to this PDS Committee within a year of completion.

4. POLICY IMPLICATIONS

4.1 Capital Programme monitoring and review is part of the planning and review process for all services. The capital review process requires Chief Officers to ensure that bids for capital investment provide value for money and match Council plans and priorities.

5. FINANCIAL IMPLICATIONS

5.1 These were reported in full to the Executive on 26th November 2014. No changes to the PP&S Portfolio Capital Programme were agreed by the Executive as set out in paragraph 3.1.

Non-Applicable Sections:	Legal and Personnel Implications
Background Documents: (Access via Contact Officer)	Departmental monitoring returns October 2014. Approved Capital Programme (Executive 16/07/14). Capital Q2 monitoring report (Executive 26/11/14).

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Appendix A

PUBLIC PROTECTION & SAFETY PORTFOLIO - APPROVED CAPITAL PROGRAMME 26th NOVEMBER 2014									
Code	Capital Scheme/Project	Total Approved Estimate	Actual to 31.3.14	Estimate 2014/15	Estimate 2015/16	Estimate 2016/17	Estimate 2017/18	Responsible Officer	Remarks
		£'000's	£'000's	£'000's	£'000's	£'000's	£'000's		
939446	CCTV Control room - refurbishment	340	0	320	20	0	0	Jim McGowan	
	TOTAL PUBLIC PROTECTION & SAFETY PORTFOLIO	340	0	320	20	0	0		

Appendix B

PUBLIC PROTECTION & SAFETY PORTFOLIO - APPROVED CAPITAL PROGRAMME 26th NOVEMBER 2014						
Code	Capital Scheme/Project	Actual to 31.3.14	Approved Estimate Jul 2014	Actual to 18.09.14	Revised Estimate Nov 2014	Responsible Officer Comments
		£'000's	£'000's	£'000's	£'000's	
939446	CCTV Control room - refurbishment	0	320	0	320	The project is currently being tendered and is at the ITT (Invite To Tender) stage. The original estimate for work to start on site during early 2015 and be completed within this financial year still stands.
	TOTAL PUBLIC PROTECTION & SAFETY PORTFOLIO	0	320	0	320	

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Report No.
FSD15007

London Borough of Bromley

PART 1 - PUBLIC

Decision Maker: PUBLIC PROTECTION AND SAFETY POLICY DEVELOPMENT AND SCRUTINY COMMITTEE

Date: 3rd February 2015

Decision Type: Non-Urgent Non-Executive Non-Key

Title: DRAFT 2015/16 BUDGET

Contact Officer: Claire Martin, Head of Finance
Tel: 020 8313-4286 E-mail: claire.martin@bromley.gov.uk

Chief Officer: Nigel Davies, Executive Director of Environment and Community Services

Ward: Boroughwide

1. Reason for report

- 1.1 The prime purpose of this report is to consider the Portfolio Holder's Draft 2015/16 Budget which incorporates future cost pressures and initial draft budget saving options which were reported to Executive on 14 January 2015. Members are requested to consider the initial draft budget savings proposed and also identify any further action that might be taken to reduce cost pressures facing the Council over the next four years.
 - 1.2 Executive are requesting that each PDS Committee consider the proposed initial draft budget savings and cost pressures for their Portfolio and the views of each PDS Committee be reported back to the next meeting of the Executive, prior to the Executive making recommendations to Council on 2015/16 Council Tax levels.
 - 1.3 There are still outstanding issues and areas of uncertainty remaining. Any further updates will be included in the 2015/16 Council Tax report to the next meeting of the Executive.
-

2. RECOMMENDATION(S)

The PDS Committee are requested to:

- (a) Consider the update on the financial forecast for 2016/17 to 2018/19;
- (b) Consider the initial draft saving options proposed by the Executive for 2015/16.
- (c) Consider the initial draft 2015/16 Budget as a basis for setting the 2015/16 Budget;
- (d) Provide comments on the initial draft 2015/16 Budget for the February meeting of the Executive.

Corporate Policy

1. Policy Status: Existing policy.
 2. BBB Priority: Excellent Council. Quality Environment
-

Financial

1. Cost of proposal: N/A
 2. Ongoing costs: Recurring cost.
 3. Budget head/performance centre: Public Protection and Safety Portfolio Budgets
 4. Total current budget for this head: £2.3m
 5. Source of funding: Draft revenue budget for 2015/16
-

Staff

1. Number of staff (current and additional): full details will be available with the Council's 2015/16 Financial Control Budget published in March 2015
 2. If from existing staff resources, number of staff hours: N/A
-

Legal

1. Legal Requirement: Statutory requirement.

The statutory duties relating to financial reporting are covered within the Local Government Act 1972; the Local Government Finance Act 1998; the Accounts and Audit Regulations 1996; the Local Government Act 2000; and the Local Government Act 2002.

2. Call-in: Call-in is applicable
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): The 2015/16 budget reflects the financial impact of the Council's strategies, service plans etc which impact on all of the Council's customers (including council tax payers) and users of the services.
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? N/A.
2. Summary of Ward Councillors comments: Council wide

3. COMMENTARY

Approach to Budgeting, Financial Context and Economic Situation which can impact on public finances

- 3.1 The overall approach to budgeting as well as an update on the economic situation were reported to the January meeting of the Executive in the “Draft 2015/16 Budget and Update on Council’s Financial Strategy 2016/17 to 2018/19” report.
- 3.2 Economic growth has returned and the UK is now seeing a faster increase in economic activity than the rest of the Eurozone. National debt is expected to fall but tax revenues remain weak. The pace of spending reductions will be faster than previously expected to reflect the latest position indicated by the Autumn Statement with no real increase in public spending expected until at least 2020. With the ongoing protection of health, overseas aid and possibly education, the significant austerity programme for local government will continue beyond the current financial forecast period i.e. beyond 2018/19. The Budget Strategy has to be set within the context of a reducing resource base, with Government funding reductions continuing until beyond 2020 – the on-going need to reduce the size and shape of the organisation to secure priority outcomes within the resources available. There is also a need to build in flexibility in identifying options to bridge the budget gap as the gap could increase further. The overall updated strategy has to be set in the context of the national state of public finances, unprecedented in recent times, and the high expectation from Government that services should be reformed and redesigned. There is also an on-going need to consider “front loading” savings to ensure difficult decisions are taken early in the budgetary cycle, provide some investment in specific priorities and to support invest to save opportunities which provide a more sustainable financial position in the longer term, ensuring stewardship of the Council’s resources. Any budget decisions will need to consider the finalisation of the 2015/16 Budget but also consider the longer time frame where it is now clear that the continuation of the period of austerity up to 2020 and beyond is inevitable. Members will need to consider decisions now that can have a significant impact on the future years’ financial position which ultimately will help to protect key services.
- 3.3 The Council receives a low level of government funding and has maintained the lowest Council Tax level in outer London (Band D equivalent, using ONS categories) by having the lowest spend per head of population in London. One of the key issues in future year budgets will be the balance between spending, Council Tax levels, charges and service reductions in an organisation starting from a low spending base. It is important to recognise that a lower cost base reduces the scope to identify efficiency savings compared with a higher cost organisation. Any decisions will need to take into account the longer term impact on the Council’s financial position – financial sustainability will be key in order to protect key services to Bromley residents.

Changes that could impact on longer term financial projections

- 3.4 In considering the next four years there remain many variables which will impact on any final outcome. Some examples are highlighted below:
- (a) The ongoing scale of schools transferring to Academies will result in further significant reductions in the Government’s LACSEG funding (now known as Education Services Grant) although the pace of transfer has been less than previously estimated. The ongoing transfer is expected to lead to an ultimate loss of £6m per annum between 2013/14 and 2016/17;
 - (b) Previous market assumptions about interest rates increasing have not materialised which is impacting on Income from interest on balances. Low lending rates are expected to

continue over the next year due to, for example, the continuation of “funding for lending” , Bank of England is expected to keep the base rate low, and limiting the lending period to banks to reflect cautionary advice from credit rating agencies. The Treasury Management policy was reviewed and Members agreed alternative lending options including investment in a property fund, diversified growth fund and increasing of lending limits to part nationalised banks which has led to potential additional income of £1.15m per annum. There remains a need to ensure the strategy finds the right balance between Security, Liquidity and Yield – in that order. In a recent survey Bromley achieved the second highest returns against a benchmark group of 12 local authorities. An assumed return of 1% has been included in the financial forecast for bank lending. Some local authorities are achieving returns as low as 0.25% per annum. Alternative investments relating to acquisition of properties as part of a wider investment strategy is expected to deliver additional income of £1m in 2015/16 rising to £2m per annum from 2016/17 (in addition to income of £2m per annum achieved through other property acquisitions);

- (c) The outcome of the review of local government finance, implemented from 2013/14, has led to the localisation of business rates and a new council tax support scheme. These changes resulted in a significant risk transfer from central government to local government. The Council Tax Support scheme implemented from April 2013 had transitional arrangements with client liability of 8.5% which increases to 19% from 2014/15. The draft 2015/16 Budget reflects continuation of the 19% agreed by Full Council on 8th December 2014. The latest estimate from the Council’s business rate share is included in the draft 2015/16 Budget and will ultimately be partly dependent on the outcome of appeals on valuations, level of conversion of office accommodation to residential dwellings as well as general trends in business rate income. The Government previously managed the increasing costs of council tax benefit and the risks relating to variations in business rates. The changes on localisation of business rates could provide potential financial benefits in the medium to longer term when the key developments in Bromley are completed e.g. Bromley South development, Crystal Palace etc.;
- (d) Government grants are a key source of income and continue to reduce in future years to reflect planned reductions in public spending;
- (e) The coalition Government have introduced many changes in its first term including, for example, changes to health (including transfer of funding for public health from 2013/14 with the transfer of 0-5 year old services from 2015/16), welfare benefits, Care Act, first stage of integration of health and social care (using Better Care Fund) and localism (including new powers of competence for Councils to act in the interest of their communities);
- (f) There will be many other variables as the forecast is based on predicting the next four years; the longer the timescale the greater the uncertainty. It is clear that a significant “budget gap” will continue beyond the four year financial forecast period.

Latest Financial Forecast

- 3.5 The report to the Executive in January 2015 identified a budget gap rising to over £53m per annum by 2018/19, which is broken down in the table below. The projections from 2016/17 have to be treated with some caution as the future funding will be dependent on the outcome of the next Comprehensive Spending Review expected in the autumn of 2015 following the General Election in May 2015. The different national political parties have different approaches in reducing the national debt and eliminating the annual national deficit although it is certain that there will be ongoing reductions in government funding.

Variations compared with 2014/15 budget	2015/16 £m	2016/17 £m	2017/18 £m	2018/19 £m
Cost Pressures				
Inflation	4.1	8.6	13.2	17.9
Grant loss	11.0	22.1	37.1	44.1
Real changes (Appendix 5, Executive Report)	6.4	11.9	14.6	17.8
	21.5	42.6	64.9	79.8
Income/Savings				
Saving proposals (Appendix 6, Executive Report)	-8.8	-11.7	-11.7	-11.7
Funding from Better Care Fund towards protection of social care	-3.3	-3.3	-3.3	-3.3
Impact of revised Treasury Management Strategy	-1.1	-1.1	-1.1	-1.1
Increase in property numbers (council tax base)	-0.9	-0.9	-0.9	-0.9
	-14.1	-17.0	-17.0	-17.0
Other Proposed Changes				
New Homes Bonus	-4.4	-4.7	-4.7	-4.7
New Homes Bonus - contribution to Investment Fund	4.4	4.7	4.7	4.7
Collection Fund Surplus 2012/13 set aside as one off support towards meeting funding shortfall in 2015/16	-3.0	0.0	0.0	0.0
Collection Fund Surplus 2013/14	-2.3	0.0	0.0	0.0
Reduction in business rate share	0.5	0.5	0.5	0.5
	-4.8	0.5	0.5	0.5
Impact of 2.0% Council Tax increase	-2.5	-5.0	-7.6	-10.0
Remaining "Budget Gap"	0.1	21.1	40.8	53.3

- 3.6 The Council has to continue to plan for a very different future, i.e. several years of strong financial constraint. It is important to recognise that, given the current ongoing period of austerity, the downside risks significantly exceed the opportunities for improvement and that the budget gap in future years could widen substantially.
- 3.7 In considering action required to address the medium term "budget gap", savings for 2015/16 and 2016/17 have been identified including the impact of the "baseline reviews".

Growth Pressures & Real Changes

- 3.8 There are no growth pressures included in the four year forecast for the Public Protection and Safety Portfolio.

Saving Options

- 3.9 A summary of the new savings options relating to the Public Protection and Safety Portfolio is shown by service area in the table below, with more details shown in Appendix 1 of this report. Appendix 2 includes the draft estimate summary sheet, budget variations, notes on the budget variations and the subjective analysis.

Budget Options	2015/16 £'000	2016/17 £'000
Essential car user allowances	28	28
Organisational efficiencies & management costs restructure	95	95
Public Protection - CCTV	50	50
Public Protection & Community Safety	169	339
PPS Portfolio Holder Grant budgets	50	100
	392	612

4. POLICY IMPLICATIONS

4.1 The Council's key priorities are included within the Council's "Building a Better Bromley" statement and include:

- Safer Communities
- A quality environment
- Vibrant, thriving town centres
- Supporting independence, especially of older people
- Ensuring all children and young people have opportunities to achieve their potential
- An Excellent Council

4.2 "Building a Better Bromley" refers to aims/outcomes that include "remaining amongst the lowest Council tax levels in Outer London" and achieving a "sustainable council tax and sound financial strategy".

5. FINANCIAL IMPLICATIONS

5.1 The financial implications are contained within the overall report.

6. LEGAL IMPLICATIONS

6.1 The Local Authorities (Standing Orders)(England) Regulations 2001 deal, amongst other things, with the process of approving the budget. Under these provisions and the constitution, the adoption of the budget and the setting of the council tax are matters reserved for the Council upon recommendation from the Executive. Sections 73-79 of the Localism Act 2011 has amended the calculations billing and precepting authorities need to make in determining the basic amount of Council tax. The changes include new sections 31 A and 31 B to the Local Government Finance Act 1992 which has modified the way in which a billing authority calculates its budget requirement and basic amount of Council Tax.

7. PERSONNEL IMPLICATIONS

7.1 The Corporate Trade Union and Departmental Representatives' Forum receives regular updates on the Council's finances and the associated policy implications and challenges. Staff and their trade union representatives will be consulted individually and collectively on any adverse staffing implications arising from the budget options. Managers have also been asked to encourage and facilitate staff involvement in budget and service planning

Non-Applicable Sections:	
Background Documents: (Access via Contact Officer)	Finance Monitoring, Estimate Documents etc all held in Finance Section

Line	Division	Saving Option	15/16 £'000	16/17 £'000	Full Year Saving £'000
1	Essential Car Users		28	28	28
2	Organisational efficiencies & Management costs restructure		95	95	95
3	Public Protection and Community Safety	Review of staffing to reduce services to the statutory baseline, which would include the deletion of 10 posts within the following areas: - Trading Standards, Food Safety, Licensing, Public Health & Nuisance, Community Safety and Housing	169	339	339
4	Community Safety	Reduction of the Portfolio Holder grant budget	50	100	100
5	Public Protection	Reduction of CCTV staffing costs	50	50	50
TOTAL			392	612	612

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	A	C	D	E	F	G
1						
2	PUBLIC PROTECTION & SAFETY PORTFOLIO					
3						
4	DRAFT REVENUE BUDGET 2015/16 - SUMMARY					
5						
6	2013/14 Actual	Service Area	2014/15 Budget	Increased costs	Other Changes	2015/16 Draft Budget
7	£		£	£	£	£
8		Public Protection				
9	433,049	Community Safety	313,020	2,450	Cr 58,400	257,070
10	321,531	Mortuary & Coroners Service	348,100	6,960	0	355,060
11	1,779,314	Public Protection	1,864,680	9,990	Cr 334,590	1,540,080
12	2,533,894		2,525,800	19,400	Cr 392,990	2,152,210
13						
14						
15	2,533,894		2,525,800	19,400	Cr 392,990	2,152,210
16						
17	191,109	TOTAL NON CONTROLLABLE	6,110	120	0	6,230
18						
19	281,465	TOTAL EXCLUDED RECHARGES	94,010	0	59,930	153,940
20						
21	3,006,467	PORTFOLIO TOTAL	2,625,920	19,520	Cr 333,060	2,312,380
22						
23						

	A	B	C	D	E	F
1		PUBLIC PROTECTION & SAFETY PORTFOLIO				
2						
3		SUMMARY OF BUDGET VARIATIONS 2015/16				
4						
5	Ref			VARIATION IN 2015/16		ORIGINAL BUDGET
6				£'000		£'000
7						
8	1	2014/15 BUDGET		2,626		
9						
10	2	Increased Costs		20		
11						
12		Real Changes				
13						
14		<i>New Savings Identified for 2015/16 (subject to approval)</i>				
15	3	Essential car user allowances	Cr 28			64
16	4	Organisational efficiencies & Management costs restructure	Cr 95			397
17	5	Review of staffing and associated budgets, including Portfolio Holder grants	Cr 219			2,523
18	6	Reduction of CCTV staffing costs	Cr 50	Cr 392		541
19						
20	7	Variations in Recharges		58		Cr 774
21						
22	8	2015/16 DRAFT BUDGET		2,312		

	B
1	<u>PUBLIC PROTECTION & SAFETY PORTFOLIO</u>
2	
3	<u>Notes on Budget Variations in 2015/16</u>
4	
5	Comments
6	
7	<u>Real Changes</u>
8	
9	<u>Essential Car user allowances (Cr 28k)</u>
10	Review of council-wide essential car user allowance scheme generating savings to the PPS Portfolio of £28k.
11	
12	<u>Management costs restructure (Cr £95k)</u>
13	Review of council-wide organisational efficiencies & management costs restructure.
14	
15	<u>Review of staffing and associated budgets across Public Protection and Community Safety (Cr £219k).</u>
16	This involves a review of staffing and associated budgets, including Portfolio Holder grants, across the division, reducing service provision to the statutory baseline.
17	
18	<u>Reduction in CCTV staffing costs (Cr £50k)</u>
19	This saving relates to a reduction in CCTV staffing costs.
20	
21	<u>Variations in Recharges (Dr £58k)</u>
22	Variations in cross-departmental recharges are offset by corresponding variations elsewhere and therefore have no impact on the overall position.

PUBLIC PROTECTION & SAFETY PORTFOLIO
DRAFT REVENUE BUDGET 2015/16 - SUBJECTIVE SUMMARY

Service area	Employees	Premises	Transport	Supplies and Services	Third Party Payments	Income	Controllable Recharges	Total Controllable	Repairs, Maintenance & Insurance	Not Directly Controllable	Recharges In	Total Cost of Service	Recharges Out	Total Net Budget
	£	£	£	£	£	£		£			£	£	£	£
Public Protection														
Public Protection	1,967,420	42,440	52,570	150,650	587,550	Cr 390,730	Cr 869,820	1,540,080	6,230	6,230	1,080,560	2,626,870	Cr 1,426,780	1,200,090
Mortuary & Coroners Service	0	0	0	0	355,060	0	0	355,060	0	0	17,940	373,000	0	373,000
Community Safety	315,970	0	5,140	277,980	0	Cr 342,020	0	257,070	0	0	527,900	784,970	Cr 45,680	739,290
	2,283,390	42,440	57,710	428,630	942,610	Cr 732,750	Cr 869,820	2,152,210	6,230	6,230	1,626,400	3,784,840	Cr 1,472,460	2,312,380

Report No:
CSD15009

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: Public Protection and Safety PDS Committee

Date: 3rd February 2015

Decision Type: Non-Urgent Non-Executive Non-Key

Title: **WORK PROGRAMME AND CONTRACTS REGISTER**

Contact Officer: Stephen Wood, Democratic Services Officer
Tel: 020 8313 4316 E-mail: stephen.wood@bromley.gov.uk

Chief Officer: Mark Bowen, Director of Corporate Services

Ward: All

1. Reason for report

- 1.1 Members are asked to review the Committee's Work Programme and to consider the contracts summary for the Public Protection and Safety Portfolio.
- 1.2 Work Programme has been updated to show the joint meeting with the Education PDS Committee on the 3rd February 2015; the new meeting date of the 8th April 2015, and an update to the Contracts Register.
-

2. **RECOMMENDATION**

2.1 **That the Committee:**

- (i) **reviews its Work Programme (Appendix 1); and**
- (ii) **Notes the Public Protection and Safety Portfolio Contracts (Appendix 2).**

Corporate Policy

1. Policy Status: Existing Policy: Committees normally receive a report on The Work Programme and Contracts Register at each meeting.
 2. BBB Priority: Excellent Council Safer Bromley
-

Financial

1. Cost of proposal: No Cost
 2. Ongoing costs: Not Applicable:
 3. Budget head/performance centre: Democratic Services
 4. Total current budget for this head: £367,636
 5. Source of funding: 2014/15 revenue budget
-

Staff

1. Number of staff (current and additional): 10 posts (8.75fte)
 2. If from existing staff resources, number of staff hours: Maintaining the Committee's work programme normally takes less than an hour per meeting.
-

Legal

1. Legal Requirement: None:
 2. Call-in: Not Applicable: This report does not involve an executive decision.
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): This report is primarily for the benefit of Committee Members.
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? No
2. Summary of Ward Councillors comments: N/A

3. COMMENTARY

Forward Programme

- 3.1 The table at **Appendix 1** sets out the Public Protection and Safety PDS Forward Work Programme. The Committee is invited to comment on the schedule and to propose any changes it considers appropriate.
- 3.2 Other reports may come into the programme - schemes may be brought forward or there may be references from other Committees, the Portfolio Holder or the Executive.
- 3.3 The Work Programme dates for future meetings are unlikely to be scheduled until the outcome of any proposals/recommendations from the Constitutional Improvement Working Group have been looked at by the Executive and possibly Full Council. It is unlikely therefore that any future dates for the PPS/PDS could be set until after Full Council on the 20th April 2015.

Contracts Register

- 3.3 A Public Protection and Safety Contracts Register Summary is at **Appendix 2**.

4. POLICY IMPLICATIONS

- 4.1 Each PDS Committee is responsible for setting its own work programme.

Non-Applicable Sections:	Financial/Legal/Personnel
Background Documents: (Access via Contact Officer)	Previous Work Programme Reports and Minutes of the previous meeting.

Appendix 1

PP&S PDS COMMITTEE - FORWARD WORK PROGRAMME

PUBLIC PROTECTION AND SAFETY PDS – 3rd February 2015
Matters Arising
Chairman's Update
Police Update
Capital Monitoring
Budget Monitoring
Draft 2015/2016 Budget
Work Programme and Contracts Register
Schedule of Visits
PUBLIC PROTECTION AND SAFETY PDS –8th April 2015
Matters Arising
Chairman's Update
Police Update
Budget Monitoring
Schedule of Visits
Forward Work Programme and Contracts Register
PUBLIC PROTECTION AND SAFETY PDS—2015/2016 Programme of meetings for 2015/16 not yet published. Awaiting outcome of proposals/recommendations from the Constitutional Working Group as outlined in 3.3 in the Commentary.

Appendix 2

Public Protection and Safety Contracts Register Summary

Contract	Start	Complete	Extension granted to	Contractor	Total Value £	Annual Value £	Public Protection & Safety PDS
CCTV Maintenance	1.4.2012	31.03.2017		Eurovia	Fixed 5 years £214,256	£42,851	24 Jan 2012 referred to Executive on 1 st Feb 2012
CCTV Control Room	1.4.2012	31.03.3017		OCS	Fixed 5 years £1,263,258	£252,652	24 Jan 2012 referred to Executive on 1 st Feb 2012
Dog Collection – Stray and Abandoned Dogs Gateway Review	1.12.2012	31.03.14	31.07.15	SDK Environmental Ltd	£63,566	£63,566	PP&S PDS 18 Sept 2012 Extended to 31.07.2015
Kennels – Stray and Abandoned Dogs Gateway Review	1.12.2012	30.03.14	31.07.15	Woodland Annual Care Ltd	£96,000	£96,000	PP&S PDS 18 Sept 2012 Extended to 31.07.2015..
Vets Animal Welfare Enforcements	1.4.2013	31.3.2014	1 year	Corporation of London Veterinary Service	£11,000	£11,000	Waiver agreed by Executive Director of Environmental and Community Services.

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